**Education: Access and Community Programs**

**Projects/work assignments**

The Whitney’s Access and Community Programs department builds pathways for disabled and non-disabled visitors to engage with the richness and complexity of American art. Through partnerships, we work to build sustained connections that go beyond the single museum visit, bringing art, ideas, and dialogue to classrooms, senior centers, and community-based organizations around the city. The work of the Access and Community Programs department is driven by collaboration between Whitney staff, local stakeholders, and artists.

The Access and Community Programs intern will assist all aspects of the department. Duties:

* Prepare accessible materials including transcripts, large print guides, closed captioning, and touch objects
* Maintain Access equipment (induction loops, assistive listening devices, etc.), and program support for our programs and special events
* Assist community programs on- and offsite art courses by preparing materials for freelance educators and transporting materials when necessary.
* Support tours of the Museum for visitors with disabilities including Verbal Description and Touch Tours and our ASL program, Whitney Signs
* Research on artists in the collection

**Skills and qualifications required including technology skills**

The ideal candidate should be passionate about and have some knowledge of contemporary art and social movements (i.e. immigrant justice, racial justice, LGBTQ justice, disability justice) and be currently enrolled in or recently graduated with a degree in education, museum studies, disability studies, studio art, art history, or a related field. Proficiency in Spanish, Mandarin, Cantonese, or ASL a plus.

**Type of training to be provided**

Microsoft Office Suite, Outlook, touch object and tactile map making, opportunities to observe tours, opportunities to observe and support access and community programming such as guided visits and artist workshops.

**Outcomes**

Intern will gain knowledge of how to produce educational programming at a cultural institution, how to prepare and center access accommodations for people with disabilities, and learn about inclusive programming.