

Department: Education – Teen Programs

Teen Programs give New York City high school students the opportunity to discuss art critically, think creatively, and make art with contemporary artists, educators, and their peers.

- Expected projects/work assignments
 - Work on site 4-5 days per week
 - Assist during in-person Youth Insights and drop-in Teen Programs to create a welcoming environment for teens at the museum
 - Prepare art materials, organize material inventory and digital files
 - Perform administrative tasks to support programs (track statistics, art supply research, student data, and create signs and informational materials)
 - Assist in outreach and marketing efforts

- Skills and qualifications required (including technology skills):
 - Demonstrated interest in art history, contemporary art, American studies, and/or museum education
 - Interest in K-12 Museum Education is imperative, as is a desire to learn more about inquiry-based teaching in the galleries
 - Excellent attention to detail and organizational skills
 - Strong oral and written communication skills
 - Ability to be flexible, personable, and juggle a variety of tasks simultaneously and work in a fast-paced work environment
 - Familiarity with MS Office and Google Suite

- What type of training will be provided?
 - Lead an inquiry-based discussion of an object
 - Collect, analyze, and visualize data
 - Conduct research for new exhibitions to create art workshops and inquiry-based discussions
 - Trained in Outlook, calendar management, and all technological and administrative skills needed to perform tasks assigned

WHITNEY



- Gain familiarity with artmaking and working with high school aged audiences.

– Outcomes

- Learn about different techniques to engage teen learners
- Have gained knowledge about running and maintaining a variety of free programs for youth
- Improved writing and documentation skills
- Develop the ability to create artmaking activities related to Whitney exhibitions
- Knowledge of current and upcoming Whitney exhibitions and the artists participating in Teen Programs, as well as more broadly the field of modern and contemporary art history and related disciplines.
- Experience in developing and producing museum programming, including goal setting, coordinating with museum staff, program documentation, program ticketing, and preparing visual materials