



# Media Report – Optical Disc

Year-month-day

## Object Identification

<b>Component Number</b>	
<b>Artist</b>	
<b>Title</b>	
<b>Date</b>	
<b>Status</b>	
<b>Channel Information:</b> (If part of a multi-channel work, please state which channel this component relates to)	

## Technical Specifications

<b>Duration of the artwork:</b>		
<b>Duration of the artwork on the disc:</b>		
<input type="checkbox"/> Not Looped		
<input type="checkbox"/> Looped; total number of cycles on disc:		
<b>Format:</b>		
<input type="checkbox"/> Laserdisc <input type="checkbox"/> Laserdisc-R <input type="checkbox"/> DVD <input type="checkbox"/> DVD-R <input type="checkbox"/> DVD-RW <input type="checkbox"/> HD DVD		
<input type="checkbox"/> Blu-ray disc <input type="checkbox"/> BD-R <input type="checkbox"/> CD <input type="checkbox"/> CD-R <input type="checkbox"/> CD-RW <input type="checkbox"/> CD-ROM		
<input type="checkbox"/> Other:		
<b>Disc Brand/Capacity:</b>		
<b>Disc Type:</b>	<b>SD - TV Standard:</b>	<b>Audio:</b>
<input type="checkbox"/> Video	<input type="checkbox"/> NTSC	<input type="checkbox"/> No sound <input type="checkbox"/> Channel 1
<input type="checkbox"/> Audio	<input type="checkbox"/> PAL	<input type="checkbox"/> Mono <input type="checkbox"/> Channel 2
<input type="checkbox"/> Data	<input type="checkbox"/> Other:	<input type="checkbox"/> Stereo <input type="checkbox"/> Channel 3
		<input type="checkbox"/> Unspecified <input type="checkbox"/> Channel 4
<b>File Formats on Disc:</b>	<b>HD</b>	
	<b>Framerate:</b>	<b>Audio Encoding:</b>
	<b>Resolution:</b>	
	<b>Disc Region:</b>	

<b>Color:</b> <input type="checkbox"/> Black & White <input type="checkbox"/> Color	<b>Aspect Ratio:</b> <input type="checkbox"/> 4:3 <input type="checkbox"/> 16:9 <input type="checkbox"/> Letterbox <input type="checkbox"/> Anamorphic <input type="checkbox"/> Other:	<b>Transfer from film:</b> <input type="checkbox"/> Copy from      mm film  <b>Transfer from video:</b> <input type="checkbox"/> Copy from videotape, format:  <b>Transfer from audiotape:</b> <input type="checkbox"/> Copy from audiotape, format:
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## Recording Information

<b>Source Tape:</b> <input type="checkbox"/> Whitney source; Component No. : <input type="checkbox"/> Unknown <input type="checkbox"/> Other	<b>AV Studio (Address, Contact):</b>
<b>Date of Recording:</b>	<b>Transfer Supervisor:</b>
<b>Signal Path:</b>	

## Disc Label

<b>Label Markings/Inscriptions:</b> <input type="checkbox"/> Signed <input type="checkbox"/> Inscribed <input type="checkbox"/> Designed <input type="checkbox"/> Other:	<b>Enter inscription or image of label:</b>
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## Disc Case

<b>Case Type:</b> <input type="checkbox"/> Designed by Artist <input type="checkbox"/> Hard plastic jewel case <input type="checkbox"/> Soft plastic case <input type="checkbox"/> Cardboard case <input type="checkbox"/> Other:	<b>Enter inscription or image of label:</b>
<b>Case dimensions:</b>	

## Condition of the Disc

<p><b>Overall Condition:</b></p> <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	<p><b>Condition of the Disc:</b></p> <input type="checkbox"/> Disc Rot <input type="checkbox"/> Scratched <input type="checkbox"/> Cracked/Broken <input type="checkbox"/> Warping <input type="checkbox"/> Delamination <input type="checkbox"/> Finger prints
<p>Notes:</p>	<p>Notes:</p>

## Content

<p><b>Language:</b></p> <input type="checkbox"/> Spoken: <input type="checkbox"/> Subtitles: <input type="checkbox"/> Versions in other language(s):					
Time Stamp		Content Image Errors Audio Errors Corrections	Viewed		
In	Out		Viewing Device/Software	Date	Viewed by

**Inspector(s):**

**Inspection Date:**